

Manoj Kumar sahu, commerce

आल बिहारी वाजपय्या विश्वविद्यालय, बिलासपुर (उत्तासगढ़)
ATAL BIHARI VAJPAYEE VISHWAVIDYALAYA, BILASPUR (CHHATTISGARH)
CONFIDENTIAL AND MOST URGENT

To,
Shri Manoj Sahu
G.P. Cottage, Kharsia, Raigarh (C.G.)

Bilaspur, Dated 3 MAY 2019
Code No. PB-533

It is directed to inform you that Atal Bihari Vajpayee Vishw., Bilaspur has appointed as you to be the Examiner of the subject/Paper Code PB-533 Subject/Paper Name/Title of paper of Exam code & Name

PERSONAL MANAGEMENT (594) M.COM (FOURTH SEMESTER)
carrying (maximum marks) 080 and minimum passing marks 025 of the Annual (Main)/ Semester/Supplementary Examination, MAY-JUNE 2019 of Session 2018-19

2. The theory/written part of the examination will commence on MAY-JUNE 2019 and it is expected to conclude in about a fortnight presuming that you are prepared to accept appointment. I have enclosed herewith all the relevant papers on the subject as per list given below.

3. I shall be thankful if you would kindly send your consent on the enclose form on or before 07 days. In case you are unable to accept the appointment, it is requested that all the papers sent herewith may please be returned with your reply.

4. It is requested that ONE/TWO question paper(s) be prepared in accordance with the enclosed syllabus. For those who are requested to set two question papers, one of the question papers will be the Vishwavidyalaya for the Nov./Dec. or Jan./Feb. Examination and the other for the April/May or June/July Examination under the semester system or one of the question papers will be used by the Vishwavidyalaya for the March/April Examination and other for the Supplementary Examination by the Examiner. It may kindly be noted that English/Hindi version of each question of each unit/section is to be given immediately below the Hindi/English version of question in subject/paper (except language paper i.e. Hindi, English, Sanskrit, Urdu and for all subject/paper (a) of M.Sc. Examination.

5. The question paper (a) are to be set in strict compliance with the syllabus and instructions sent herewith and be delivered in person or sent through registered post insured for Rs. 100/- THE ENCLOSED covers (sent herewith) duly sealed by both the end within 07 (SEVEN) DAYS to the Controller of Examination of Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur (C.G.) by your name with address/institution/College/University.

6. You are requested to keep your assignment strictly confidential and address all correspondence in this connection to the Controller of Examination of Atal Bihari Vajpayee, Vishwavidyalaya, Bilaspur (C.G.)

NOTE:- SPECIAL ATTENTION IS INVITED TO THE FOLLOWING

A. If son/daughter/wife/husband or any close relation of dependent of any person who has been offered appointment as examiner, has obtained admission in the subject or is likely to appear at examination in the subject for which the appointment has been offered, he has requested to inform the undersigned and return the papers sent herewith.

B. The rate of remuneration prescribed for paper setting, evaluation of answer scripts may please be seen remuneration bill attached herewith.

C. The total remuneration for all the examination which a person will entitled to get in a financial year shall not exceed Rs. 50,000/- INR. In case your remuneration for acting as examiner exceed Rs. 50,000/- INR, the excess amount shall be credited to the University account.

Enclosures/Attachments:-

1. Form of Acceptance with a cover/envelope marked as ACCEPTANCE.
2. Instruction for Examiner (a)
3. Remuneration Bill; (all relevant fields must be filled by Examiner)
4. Syllabus prescribed for the subject/paper.
5. Declaration form.
6. Question paper of the last year/semester examination as SAMPLE FOR SCHEME OF EXAMINATION
7. Inner Cover/Envelope for Question Paper. If one paper is set by the Examiner then use both Yellow Cover/Envelope marked as ORIGINAL-I and IF two paper (a) are set by the Examiner then both Cover/Envelope marked as ORIGINAL-I if two and ORIGINAL-II
8. send ACCEPTANCE, DECLARATION, remuneration bill INNER COVER/ENVELOPE, (a) OF QUESTION PAPER in outer cover/envelope and send to the Registrar (Confidential)/Controller of Examination, Atal Bihari Vajpayee Vishwavidyalaya, Old High Court Building, Near Gandhi Chowk, Bilaspur (C.G.) Pin Code 495001

संलग्न कार्यक्रम के अनुसार ही प्रश्नपत्र रचना करेंगे।
प्रश्नपत्र के संलग्न नमूने में उल्लेखित परीक्षा/अंक योजना के अनुसार ही प्रश्न पत्र रचना करेंगे।

Yours Faithfully
Manoj Sahu
Controller of Examination

Page 113 of 113
PRINCIPAL
Government Mahatma Gandhi P.G.
College Kharsia, Dist.-Raigarh (C.G.)



From C-1

(CONFIDENTIAL & MOST URGENT)

Code no. AE 55

BILASPUR VISHWAVIDYALAYA, BILASPUR (C.G.)

Bilaspur, Dated 5/11 2017

To,

Dr Manoj Kumar Sahu
Comm Dept.
Govt M.G.M. College

Dear Sir / Madam,

KHARSIA (Raigarh)

I am directed to inform you that Bilaspur Vishwavidyalaya has appointed you to be the paper setter and examiner/one of the valuers for evaluation of answer scripts of the financial Accounting Paper II Gr. III carrying 75 marks of the BBA - I Examination 2017.

- The written part of the examination will commence on March - April 17 and it is expected to conclude in about a fortnight presuming that you are prepared to accept appointment I have enclosed herewith all the relevant papers on the subject as per list given below.
- I shall be thankful if you would kindly send your consent on the enclosed form (C-3) on or before 02/11/17 in case you are unable to accept the appointment, it is requested that all the paper sent here with may please be returned with your reply.
- It is requested that Two question paper (s) be prepared in accordance with the enclosed syllabus (For those who are requested to set Two Question Papers) One of the question paper will be used by the Vishwavidyalaya for the Nov. / Dec. and the other for March / April Examination under the semester system Examination or one for the March/April and other for supplementary Examinations. Under the Annual system of the Examination of Graduation Examination if provided for **The question paper should not be marked as Annual or Supplementary by the paper setter.** It may kindly be noted that English version of each question is to be given immediately below the Hindi Version in an subjects except language paper i.e. Hindi, English, Urdu, Sanskrit, for all the Examination and papers of M.Sc. Examination.
- The question papers are to be set in strict compliance with the instructions sent herewith and be delivered in person or sent through **Registered Post Insured for 100/-** in double sealed covers (sent herewith) duly sealed by both the ends **within 15 days** of this letter to the undersigned by the name.
- You are requested to keep your appointment **STRICTLY CONFIDENTIAL** and address all correspondence in this connection to the undersigned by name.

NOTE: **Special attention is invited to the following :-**

- If son / daughter / Wife / husband or any near relation of dependent of any person who has been offered appoint as examiner, has obtained admission in the subject or is likely to appear at, examination in the subject for which the appointment has been offered, he is requested to inform the undersigned and return the papers sent here with.
- The rate of remuneration prescribed for paper setting evaluation of answer scripts may please be seen on Remuneration Bill in the appendix attached.
- The total remuneration for all the examination which a person will be entitled to get in a financial year shall not exceed **Rs. 30,000/-** in case your remuneration for acting as an examiner exceed **Rs. 30,000/-** the excess amount shall be credited in the University Account.

Enclosures :-

- Form of acceptance (C-3) with a cover marked (Acceptance).
- Instruction for paper setters and appendix for the remuneration.
- Syllabus prescribed for the paper.
- Question paper of the last year for Sample.
- Cover for sending the question paper.
- Declaration form.

NOTE :- Please refer to the instruction attached herewith before you set the paper.

Yours Faithfully
Manoj Kumar Sahu
Controller of Examinations

PRINCIPAL
Government Mahatma Gandhi
College Kharsia, Dist.-Raigarh, (C.G.)